

How DocuDriven helped BBNC finalize digitizing and organizing BBNC's Land Use Archives



CHALLENGE

BBNC had spent years digitizing thousands of Land Use file folder records, but their in-house scanning only handled pages up to 11x17. Those folders also held critical large-format records — maps, oversized plans, drawings, and diagrams — all historically and legally valuable, and none fit through a standard scanner.

BBNC marked the missing large-format pages with "Large Format Document Marker" placeholders inside the PDFs, planning to insert them once resources allowed. They needed to finish the project on time, but didn't know how big the remaining effort was or who had the skills to handle the largest, most unwieldy documents.

SOLUTION

BBNC turned to DocuDriven, which had deep experience with large-format digitization. DocuDriven scoped the project with a quick on-site analysis, then combined on-site physical scanning with off-site processing and quality control to insert the oversized documents into the existing PDFs. Pages too large for the scanner were scanned in folded sections and "map-stitched" back together to reproduce the original record.

A stringent quality control process caught and corrected irregularities at every insertion, with DocuDriven's team working alongside BBNC's Records Information Management (RIM) staff and reporting progress throughout.



**Finishing
this project
brought great
relief to those
responsible
for the
accountability
and capability
of the Land
Group's
charter."**

LISA ANDRUS
RECORDS MANAGER,
BBNC



RESULTS

DocuDriven finished the project on time while processing about 15% more documents than originally estimated, and came in roughly 13% under budget. Thousands of large-format pages were digitized and successfully integrated into the original PDFs, fully text-searchable, completing a multi-department, high-profile project that carried real stakes for BBNC's Land Group charter.

DocuDriven uploaded the final digitized files directly into BBNC's SharePoint site. BBNC's Land Use records are now complete, searchable, and ready for long-term governance — no longer something Land Use personnel need to physically hunt for in a folder.

THE DOCUDRIVEN DIFFERENCE

We don't just digitize—we engineer outcomes. Whether you have oversized maps, architectural drawings, or lengthy diagrams that don't fit in a standard scanner, we have the specialized equipment to get them digitized correctly. We offer the flexibility of on-site scanning for high-priority records or off-site processing for larger volumes, adapting our team to fit your specific needs without delay. By combining fast execution with meticulous quality control, we ensure your most complex records are searchable, organized, and delivered on time and under budget.



**Thank you
for your
professionalism,
collaboration,
and dedication
to delivering
such a
high-profile
and impactful
initiative
successfully."**

LISA ANDRUS
RECORDS MANAGER,
BBNC

ABOUT DOCUDRIVEN

DocuDriven optimizes the value of your records, delivering expertly designed solutions — on-time and on-budget. Whether you have decades of paper boxes, large format blueprints, or dormant/unstructured data, we help you cull out what you don't need and make your vital data searchable and easy to find.

When records accuracy, accountability, and scale matter, organizations choose *DocuDriven*.